EMU College of Arts and Sciences
ACADEMIC HONESTY POLICY

Education involves the search for truth. Therefore, honesty and personal integrity are values highly esteemed by the academic community. They are ingredients essential to the cooperation and communication among students and faculty needed for progress. The following honesty policy is intended to clarify the College’s expectations for its students and to provide guidance in specific situations.

A. Definitions of Cheating: Cheating includes but is not limited to the following:

1) Unless specifically told otherwise by the instructor, examinations, tests, papers, laboratory reports, computer programs and graded homework assignments are to be completed independently by each student. Looking at another person’s paper or communicating with another person while working on an examination, test, laboratory report, computer program, or graded homework assignment is cheating.

2) Unless specifically told otherwise by the instructor, having books, notes, written material, or any means of accessing anything other than what is specified by the instructor readily available during an examination is considered cheating.

3) Obtaining or distributing exams in advance of their use is considered cheating.

4) It is cheating to represent as your own anything obtained from published materials or from another person. All source material must be appropriately acknowledged. Directions for proper acknowledgment of sources can be acquired in ENG 121 or found in the MLA Style Sheet, The Chicago Manual of Style Book and other style guides for specific disciplines.

5) To allow another to represent your words or ideas as his/her own is cheating.

6) To use work from one class for another without prior approval of your instructor is cheating.

B. Penalties for Cheating

The cheating penalties will range from a minimum of receiving a zero grade on the experiment, computer program, report, paper, performance, project, examination, or test involved to a maximum of both receiving an E grade for the course in which cheating occurred and reporting of the incident to the Department Head and Dean of Students for possible further disciplinary action including suspension or dismissal from the University.

C. Appeals

A student who has been found by his/her instructor to have engaged in cheating in a course may appeal the final grade received in that course. The appeal shall be made in accordance with Eastern Michigan University’s “Grade Grievance Procedure” which appears in the Undergraduate Catalog and the Graduate School Catalog.

In situations where cheating incidents are also referred to the Department and Dean of Students for possible disciplinary action, all proceedings and appeals shall be conducted in accordance with Eastern Michigan University’s “Conduct Code and Judicial Structure for Students and Student Organizations” which appears in the Undergraduate Catalog and the Graduate School Catalog.

I have read the Eastern Michigan University College of Arts and Sciences ACADEMIC HONESTY POLICY. I understand the Policy and will abide by it.

Signature ___________________________________________ Date: ______________

Print Name ___________________________ Course: CHEM 121

EMU Student Number ___________________________